



URBAN/RURAL RIDES
TRANSPORT URBAIN/RURAL

AGM 2024 – AGA 2024

URR ANNUAL GENERAL MEETING 2024 AGENDA
11:00 AM, JUNE 24, 2024
RIVERVIEW LIONS CLUB

Registration:

Call to Order

Introductions -Board and Special Guests

Regrets:

Quorum

ORDER OF BUSINESS:

- 1) Adoption of Agenda
- 2) Old Business (from 2023 AGM)
- 3) Adoption of 2023 AGM Minutes
- 4) Annual Reports from President, Vice-President
Executive Director, Urban Manager, Treasurer
- 5) Financial Statements, including balance sheet and operating statement
and the accounting review report
- 6) By-Law Amendments
- 7) Resignation of Board Member (?) any?
- 8) Nomination/Election of:
 - a) Vice-President - Jason Gallant
 - b) Secretary - incumbent is willing to let her name stand
- 9) Guest Speakers / Open Mic

D R A F T URBAN/RURAL RIDES ANNUAL GENERAL MEETING MINUTES
JUNE 23, 2023, 11:30 am -
RIVERVIEW LION'S CENTER, RIVERVIEW NB
and Streamed Live on Our Facebook Page

CALLED TO ORDER: 11:30 am

PRESENT: Board Members

David Gouthro, Vice President - Director, SE Volunteer Centre (V)
Diane Wilson, Secretary (V) (and recording Secretary)
Gerry Forsythe, Director (V)
Jason Gallant, Director (V)
Jim Brown, President (V)
Kirstin Shortt, Past President (V)
Michelle Tupy, Director (V)
Ross Alexander, Director (V)

Regular Members:

Lisa Wadup, Member (V)
Arlo Fisher, Member (V)
Kathy Belliveau, Member (V)
Louise Tingley, Member (V)
John Krosiche, Member (V)
Elsie Doucet, Member (V)

Staff:

Kelly Taylor, Executive Director Urban/Rural Rides
Debbi LeBlanc, Urban manager Urban/Rural Rides
Annie Beauregard-Choiniers, Ride Coordinator
Linda Williams, GFA Ride Coordinator
Parker Barriault, Summer Student

PUBLIC:

Bea Brown
Don Wilson
Honourable Bob Rochon, Mayor, Village of Fundy -Albert
Andrew Black, Mayor Tantramar
Cecile Cassista, Councillor Town of Riverview
Mary Jane Fisher
Marc Gosselin - ESIC
Marc Landry, SERSC
Erica Warren - Mayor of Maple Hills

Virtually:

Wendy Marr - western Valley RSC

Regrets: Dan Matthews, Director (V)

Absent: Normand Dupuis, Director (V)

QUORUM: Yes At the beginning there was a possible 14 votes which remained the same throughout the AGM.

ORDER OF BUSINESS:

INTRODUCTIONS were made so those attending would know who the Board of Directors are and those giving reports.

PREAMBLE: This year's AGM was very well attended. We had 8 out of 10 Board members in attendance as well as six regular members, five staff members (non-voting) and 10 members of the public (one virtually) including Mayors of several towns and villages in New Brunswick where we provide service and representatives from our stakeholders.

Our Executive Director gave a short preamble welcoming all (in French and English) and noting we were holding this meeting on unceded land.

AGENDA: Was sent to all Board Members three weeks prior to the AGM and the Secretary had several hard copies on hand. Motion to adopt the Agenda as presented: Gerry Forsythe and seconded by Ross Alexander. **Vote: Yeas - 13 Nays - 0 Abstentions - 1 - Motion Carried.**

REPORTS: Were sent to the Executive Director prior to the AGM and were up-loaded onto One Drive and made public via our website. The two exceptions are the President and Vice President and are attached as Annex 1 and 2 respectively.

OLD BUSINESS from 2022 AGM: The notice was sent out via email to all Directors that the 2022 AGM minutes were on the One Drive three weeks prior to this AGM. there was one point of business regarding internal Approval Policy Procedures which was brought forth from the Financial review done by Ms. Stephanie Thorne. The Board instituted a policy where all expenses reimbursed to our Executive Director needed to be reviewed either by the President and/or Treasurer. Motion by Jim Brown and Seconded by Dave Gouthro that the 2022 AGM Minutes be adopted as presented. **Vote: Yeas - 13 Nays - 0 Abstention - 1 Motion carried.**

NEW BUSINESS:

Some copies of the 2023 AGM reports were provided in both languages for those attending.. AGM attendees were given the chance to ask questions on the reports, if any. There being none these reports were combined in one Motion by Jason Gallant and Seconded by Michelle Tupy to adopt as presented. **Vote - Yeas - 13 Nays - 0 Abstentions - 1 Motion Carried**

By-Law Amendments: The proposed by-law amendments and their status is found at **Appendix 3**

Resignations: We had been informed in March 2023 that one of our Directors, Ross Alexander would be stepping down at this AGM and, with regret, it was motioned at our Board Meeting that his resignation be accepted. Jason Gallant has filled his place on the Board.

Board of Director Nominations: Executive positions are filled only by current serving Board Members

Treasurer - Dan Matthews was appointed Interim Treasurer at the 2022 AGM and accepted the appointment to Treasurer at our May Board Meeting. His position will be up for nomination in 2025.

Vice President/Elect - March 23, 2023 Kirstin Shortt, then President and Jim Brown, then Vice President contacted Dave Gouthro by email and asked if he would accept the nomination to be the next Vice President/Elect. He accepted this nomination by email on March 27, 2023. This was also mentioned at the April Board meeting. Therefore this position is filled and will next be up for nomination in 2026.

This concluded this year's AGM. Kelly mentioned that the microphone would be left open for anyone who wanted to share their experiences as drivers, or if they just wanted to pass on some information while we had a light lunch.

Adjournment - motioned and Cecile seconded that we adjourn. Adjourned at 1:30 pm

Next Regular AGM Meeting will be June 2024

Signed at: _____

Jim Brown : _____
(President)

Diane Wilson _____
(Recording Secretary)

NOTES: 1) The abstention votes would be the President, as that vote is only counted in a tie situation.

2023 BY-LAW CHANGES AND STATUS

1. Article 3.2 - **REMOVE** last sentence "Members may also be simply 'clients' - Motioned by Louise Tingley and Seconded by Lisa Wadup. **Vote: Yea - 13 Nay - 0 Abstention: 1 Motion Carried**

2. Article 4.0 - **CHANGE** "Membership Meetings" to read "**Annual General Meetings**". Motioned by Lisa Wadup and Seconded by Arlo Fisher. **Vote: Yea - 13 Nay - 0 Abstention: 1 Motion Carried.**

3. **Article 4.3 (a) Quorum** (at Annual General Meetings) **REMOVE** "20% of members" and replace with "**no fewer than seven (7) members in good standing**" and **REMOVE** 'whichever is lesser". Motion Lisa Wadup and Seconded by Michelle Tupy. **Vote: Yea - 13 Nay - 0 Abstention: 1 Motion Carried.**

(b) Quorum at Board Meetings - ADD "and shall be no fewer than 7 members in good standing. Motioned by Kirstin Shortt and Seconded by Diane Wilson. **Vote: Yeas - 13 Nays - 0 Abstention: 1 Motion Carried**

(c) ADD "as applicable" at end of last sentence. Motion by Gerry Forsythe and Seconded by John Krosiche. **Vote: Yeas - 13 Nays - 0 Abstention: 1 Motion Carried**

4. Article 5.2 - Composition - **First paragraph becomes sub-paragraph (a). ADD** sub-paragraph **(b)** to read - " Other areas we service in New Brunswick MAY be asked to represent their geographical areas of service in an Ex-Officio status." Motioned by Ross Alexander and Seconded by Lisa Tingley: **Vote: Yeas - 13 Nays - 0 Abstention: 1 Motion Carried.**

5. Article 5.7 (b) **REMOVE** "the service area of Westmorland/Albert Counties (Regional Service Commission - region 7) and **ADD** " their geographical areas of service". Motioned by Lisa Wadup and Seconded by Arlo Fisher: **Vote: Yeas - 13 Nays - 0 Abstention: 1 Motion Carried**

6. Article 5.11 - **CHANGE** "general/special meeting" to "AGM". Motion by Lisa Wadup and Seconded by Dave Gouthro. **Vote: Yeas - 13 Nays - 0 Abstention: 1 Motion Carried**

URR Presidents AGM Report

Jun 24, 2024

Starting off I wish to thank all of you for another successful year for URR. The extensive hours from the staff and the ongoing commitment from our volunteer drivers. A very special thanks goes out to Executive Director, Kelly for all the sacrifices she has made to oversee, manage and bring to fruition the various stages of several projects, expansions, media releases, committee appointments and the list goes on.

To our Urban Manager, Debbi and Ride Coordinators, you're the best. I know the work is hard but your dedication and ongoing commitment to moving us forward has not gone unnoticed by the Board, the clients or the drivers, you very much appreciated.

To our volunteer Board member's, we have developed into a team that works well together and understands what it takes to keep us growing while making the staff's workload easier.

Thank you all for your continued support and devotion to our cause to help as many New Brunswickers as possible.

We continue to expand into other regions to bring our services to those that have been struggling without us for too long.

Changes to our Bylaws to permit us to move forward, which will be covered today.

With the new Blaise dispatching software our clients, drivers, ride coordinators and managers will find a decrease in their workload of the old paper style of coordinating rides and reporting.

Looking ahead, ability vans, ride share, bike share programs are being developed and/or are in the works now.

In closing, our goals are to ensure all New Brunswick citizens, have access to all different forms of transportation. This could include interprovincial, inter-city, inter-municipalities, including access to bus lines, rail services, airport services, park-n-rides and more. These endeavours will take time, money and an enormous amount of energy and dedication from all of us to bring them to fruition.

Respectfully submitted,

James (Jim) Brown, URR President

Vice President's Report

AGM 2024

During the last year we have seen rapid growth across multiple regions, growth which continues today, this is highlighting the near universal need for this service across the entire province. I can say without question the team has met this call to action with enthusiasm and vigor.

Our team has onboarded new staff and volunteers to meet growing demands, while also working to support our long-standing members. These combined efforts have delivered a diverse and dedicated team of individuals who are passionate about keeping our communities moving.

Our team has made numerous connections across the province and across the country quickly establishing themselves as a leader in this effort. While also forming strong government and private sector partnerships right here at home to deliver the technology required to satisfy the growing demand of a province wide organization which will ensure our continued success for years to come.

On behalf of myself and the Volunteer Centre of Southeastern New Brunswick I would like to express our deep gratitude for the tireless efforts of so many who work daily to grow our organization and drive our communities forward.

Executive Director Report

AGM 2024

2023 was an amazing year. So many changes! So much growth!

We launched service in both the Northwest region and Western Valley in February. In the Northwest, we began with Edmundston and Haute-Madawaska and then launched in St Quentin in April followed by Grand Falls and the rest of the area in October. Western Valley was launched in its entirety from the beginning.

No one could have anticipated the level of growth and demand in the Northwest. They finished off 2023 with just under 200 rides a month and have not been less than that in 2024. Western Valley has experienced slow and steady growth.

We also added service in Fundy in June. Fundy Regional Service Commission reached out for our help to maintain service to a dialysis client through the summer while they regrouped and decided how to proceed. In the fall, the Fundy RSC asked if we would also provide service in their region. With Southeast NB and the Capital Region, that means we are now operating in five of the twelve regions in New Brunswick.

2023 Stats	Kilometers	Volunteer Hours	Rides
Northwest	65328	1696	1157
Western Valley	24720	509	325
Capital Region	20034	587	593
Fundy Region	5780	120	113
Rural Southeast NB	115052	2871	3153
Total	230924	5783	5341

It truly has been a pleasure and joy to get to know these incredible volunteers. I especially enjoyed the annual training and appreciation events in each region as an opportunity to thank our volunteers and to emphasize how wonderful and important they are. We are truly thankful for your kindness and generosity towards others in your communities!

In March of 2023, ESIC hosted a transportation symposium that opened new doors of opportunity. At the symposium were two vendors of computerized dispatch platforms. We have been using excel spreadsheets since we started over 10 years ago and, quite frankly, had never considered a software program. The discussion progressed to include other RSCs and the Regional Development Corporation from which the idea of a provincial platform was born. The only issue was who was going to be responsible for it, source it and look after it. The options were either the province would create a new entity to manage it, or another organization could take it on. Since we already have a working relationship with 5 of the 12 regions, we offered to undertake the project.

In November, with the help of an evaluation committee comprised of representatives from other RSCs, our Francophone regions, ESIC, RDC, Fredericton Transit and our Southeast ride coordinator, we compiled an extensive Request for proposals and began reviewing them in December. As you know we selected Blaise Transit. I will touch on that again later in my report.

We hired a student for the summer through the Canada Works Student grant and he was able to accumulate a bunch of videos and interviews we have been trickling out over the past year on or social pages. He also helped with the New Horizons Seniors grant project of the virtual drop-in center. Kirstin Shortt, Debbi LeBlanc and our student Parker did presentations in seniors' complexes and created information videos which are on our YouTube channel if you want to watch them.

We were pleased to receive funding from the Region 7 resiliency committee to fund rides for people to the foodbanks in our region who simply cannot afford to get there. We also embarked on a new partnership with the City of Moncton for a Cab Voucher program for people living with disabilities.

We are where we are today because of strong support and partnerships. ESIC has been a funder, cheerleader and support since the very beginning and continue to help where they can. The Southeast Regional Service Commission has also been an amazing support and partner for many years with funding, resources, accounting support, marketing support and more. Thank you.

To all our RSC partners – Northwest, Western Valley, Capital Region, Fundy Region and Southeast – Thank you. Thank you for allowing us to serve people in your region. Thank you for your support by way of funding, promotion, driver recruitment and appreciation, use of space for meetings and trainings and all the other amazing ways you partner with us to make the program a success in your regions.

Thank you to the board of directors whose vision and willingness to embrace change and challenges continues to move transportation forward in the province.

Thank you to the staff. We have some new additions in 2024 as you can imagine the workload keeps growing. We now have three full-time ride coordinators, a part-time support person and a part-time urban manager who shares her work week with the Moncton Volunteer Centre. We also have Kasey from SERSC who does accounting for us. The passion to help and the skill of this team is amazing and greatly appreciated. Debbi, Annie, Linda, Yves and Annette – you guys are all amazing and we make a great team!

What is next? With the Transportation committee at the SERSC, we are working on an implementation plan for the accessible vehicle grant. We have currently engaged Via to do a study and are also working in partnership with Dr Trevor Hansen from UNB to determine the best use, placement and sizing of vehicles to have the greatest impact in the Southeast Region.

With funding from the Province of New Brunswick through RDC, we are working on implementing the computerized dispatch platform for all regions in the province to be deployed for all the volunteer drive programs by the end of 2024 and other transportation initiatives such as the vans after that.

Recruit! Recruit! Recruit!

Fundy and Capital Region are just getting going so we anticipate enormous growth in those areas and, all areas are always in need of more drivers. If you or someone you know would like to be part of this amazing team of volunteers, please let us know.

Respectfully Submitted,

Kelly Taylor, Executive Director

URBAN RIDES REPORT
'AGM - June 24, 2024'
Report Period – January 1st to December 31st, 2023

It certainly has been another *'full packed'* year with new projects, expansion of service and more staff!

I attended URR Board Meetings, staff meetings and provincial meetings with the other driving groups in the province hosted by ESIC [Economic and Social Inclusion Corporation]. I am also a member of the Regional Service Commission - Resiliency Strategic Committee for Region 7. In March, I was very pleased to attend the NB Transportation Symposium in Fredericton with transportation stakeholders in the province.

I continue to recruit and onboard new drivers for the Southeast region and provide formal volunteer driver orientation sessions to Southeast, Greater Fredericton area, Western Valley and Fundy region. Most of these sessions are held virtually; however, love the opportunity to meet new drivers. I also prepare all volunteer driver photo ID cards for all regions. *Thank you to all the new volunteer drivers that came on board this year! We still never have enough drivers and if you know of anyone that has a few hours a week, please send them our way!*

Recognition to our volunteers is so important to us as we recognized our drivers at three public events. Several of our volunteer drivers attended the Tri-Community Volunteer Recognition Breakfast in April during National Volunteer Week and attended URR Recognition Breakfast Event in December. Volunteer Drivers received Certificates of Appreciation and this year, and we acknowledged them with an URR Cooler Bag as well as several door prizes - *thank you to the community sponsors for these donations.* I was pleased to attend Riverview Volunteer Gala in April where Arlo Fisher received an award for 'Outstanding Volunteer in the Municipality'. Kelly and I also attended Salisbury Volunteer Awards during National Volunteer Week where Ross Alexander received the 'Volunteer of the Decade Award' - *Congratulations to Arlo and Ross once again!*

In promoting our volunteer drivers this year, I created a new section on our website – profiling 'Drivers of the Month'. These profiles tell us a little more about our drivers and why they give back to our community.

This past year we continued with our 'Virtual Drop in Centre' meetings. The goal of this project was to bring together/connect community residents, mostly older adults especially in the rural areas. The project started with virtual meetings including such topics as 'Penguins in the Falkland Islands' and 'Mini Horses'. We realized that older adults do not want to attend meetings virtually and much prefer to attend in a group setting. Kirstin Shortt and I worked together on this project and had lots of fun, especially the time we visited her home in Alma and recorded our 'Herbs and Spices' presentation making a delicious salad from ingredients we picked on her property. Our funding for this project ended in September and Kirstin continues to volunteer providing in person presentations to several senior residences. Some have asked her back on several occasions – *keep up the great work Kirstin the residents love you!* A video library of some of the topics is available on our website. *Thank you also to Kelly and Parker, our summer student for helping with the recordings and video editing.*

This past year our funding from Peter McKee Community Centre [PMCC] providing drives to their clients ended March 31st. URR applied to the Regional Service Commission – Resiliency Committee to request funding for a ‘Food Bank Project’ for those clients that have ‘absolutely no transportation’ to get to a food bank or receive a food box delivery. This funding request was not only for the PMCC; however, for all the Food Banks in Westmorland/Albert County. Funding was confirmed from the RSC for \$ 7500 for fiscal year April 1, 2023 to March 31, 2024. This fiscal year we filled 436 drives and delivered 106 food boxes. Currently, 48 clients were referred from the PMCC, Salisbury Helping Hands, Albert County Action and Second Mile Food Bank using the service.

In October, Urban/Rural Rides was approached by the City of Moncton, Accessibility Committee looking at ways of transporting clients with mobility/disability issues. Collaboratively the Accessibility Committee and Urban/Rural Rides created a ‘Cab Voucher Project’. URR already had an existing partnership with White Cab, and we are now using cabs to transport clients with mobility issues to medical appointments, social activities and for personal well-being within the City of Moncton. We also created a new partnership with Mobility Express in transporting clients needing wheelchair accessibility. To date we have 29 clients that have requested 363 drives. Kelly and I are now members of the Accessibility Committee.

I am the designated lead staff person for the Food Bank Project and the Cab Voucher Project including preparing reports and statistics and work mostly on these projects with Annie.

URR continues to work with social media in recruitment of volunteers as well as promote our service. I continue to do presentations as requested. I also worked with our website programmer in updating our website. Our brochures have been updated to now include all regions that we provide service – *thank you to Andrez’s Printing for a great working partnership!*

This past year Urban Rides filled 2028 driving requests, 1024 drives to a food bank. 942 drives for medical appointments and 62 food box deliveries. We have 722 clients with 191 being active last year. We had 11 volunteer drivers for the Urban area; however, when needed a volunteer driver from the rural area does help. A special thank you to Carl for helping with the food box deliveries – *you are so dedicated – you rock!* Our volunteer drivers in the Urban area volunteered over 3000 hours and transported clients over 24 902 kms not including the kilometres used for the ‘Cab Voucher Project’. Just think about those statistics – *volunteers making all of this happen!*

I would like to thank several people for helping make Urban Rides a success this last year, including Dave Gouthro, our board representative from the Volunteer Centre Board of Directors. Dave your continued in-sight and dedication is so valuable to all of us.

I would like to thank the URR, Board of Directors, for always being there trusting and believing in Kelly and me. I would especially like to thank Jim our President for always keeping things running smoothly and having such a compassion for community transportation. I would also like to thank Annette Vautour, the Executive Director and Board of Directors of the Volunteer Centre of Southeastern New Brunswick – *‘my other work hat’*- as always promoting our service by realizing the community impact and supporting me.

I would like to thank Annie, our Ride Coordinator for Southeast. Annie our working collaboration is professional and personal. Our many discussions are always trying to make life a little easier for our clients. Sometimes the topics can be difficult as we have shed tears;

however, I remember many more with a smile! Linda you and I have also always had a great working relationship in serving our volunteer drivers and clients and I love having you part of our team! I look forward to establishing the same relationship with Yves and Annette, our new Ride Coordinators.

And of course. I would want to give a special thank you to Kelly, we work so well together as the management team in supporting our cause and caring so deeply about our volunteer drivers and clients. Kelly, you are professional and so accommodating to work with – and that is greatly appreciated – *you really are so good to your staff!*

And last; however, certainly not least, I want to thank all the volunteer drivers! This past year how you go beyond helping so many clients and really making such a difference in their lives! Our team has said many times – ‘that if it were not for you – we would not have a community transportation service for those in need’. You make all of us very proud! *I applaud all of you for everything you do for URR!*
Thank you.

Respectfully submitted

***Debbi LeBlanc, Manager, Urban Area
Volunteer Coordinator, Urban Rura Rides***

June 19, 2024

Urban/Rural Rides
Salisbury, NB
E4J 2H3

Dear Board of Directors of Urban/Rural Rides:

Upon request by Executive Manager, Kelly Taylor, I have reviewed the Balance Sheet of Urban/Rural Rides for the year ending December 31, 2023. The objective of this review is to obtain limited assurance that there are no material modifications that should be made to the financial statements for the statements to be in conformity with generally accepted accounting principles.

A financial review is substantially less in scope than an audit. A review does not contemplate obtaining an understanding of the entity's internal controls; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled cheques or bank images); or other procedures ordinarily performed in an audit. This engagement cannot be relied upon to disclose errors, fraud, or illegal acts.

Upon review of the Balance Sheet for the year ending December 31, 2023, the following items were identified:

- Accounts Receivable is an area of concern with a balance of \$67,506.78 as of December 31, 2023, of which over 50% was over 30 days past due. The Board of Directors may wish to discuss how they want to handle aging amounts owed to the organization.
- The 2023 fiscal year brought some large changes to revenues and expenditures. When compared with 2022 numbers, significant changes were identified in Rider Fees, Wages and Driver expenses. These were explained by growth to the customer base, the addition of one additional staff member, and the mileage reimbursement for drivers increasing to \$0.50/km. On the revenue side, 2023 saw a decrease in grants due to some one-time grants that were received in 2022.

While I am a designated CPA, I am not a practicing auditor and have no previous experience reviewing financial statements professionally. This information was disclosed to Ms. Taylor prior to performing the financial review for Urban/Rural Rides. It was agreed that I cannot be held responsible for discrepancies, fraudulent activities, or lack of appropriate internal controls that may be discovered in the future relating to the year ending December 31, 2023.

Thank you for the opportunity to review financial statements and I congratulate you on your continued success!

Sincerely,

Stephanie Thorne, CGA, CPA

Urban/Rural Rides - Transport Urbain/Rural

Balance Sheet as at December 31, 2023

ASSET

Current Assets

Bank	82,568.77
Petty Cash	-
Accounts Receivable	67,506.78
HST Receivable	2,365.86

Total Current Assets 152,441.41

Fixed Assets

Assets - Computer Equipment	-
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Total Fixed Assets -

TOTAL FIXED ASSETS 152,441.41

LIABILITY

Current Liabilities

Prepaid Expenses	-
Accounts Payable	12,607.37
Accrued Wages	3,834.89
Income Tax Payable	4,739.12
EI Payable	570.19
CPP Payable	2,197.68
Medical Benefits Payable	530.14
HST Payable	-

Total Current Liabilities 24,479.39

TOTAL LIABILITY 24,479.39

EQUITY

Retained Earnings

Retained Earnings	127,364.43
Current Earnings	(36,869.17)

Total Retained Earnings

TOTAL EQUITY (36,869.17)

LIABILITIES AND EQUITY (12,389.78)

Urban/Rural Rides

Income Statement as at Dec 31 2023

	SENB	Capital Region	Western Valley	Northwest	Fundy	Total All Regions
REVENUE						
Grants**	66032.23		4628.83	5001.23	10687.98	86350.27
Moncton Cab Voucher Grant**	20000.00					20000.00
Esic Grants	50000.00		50000			150000.00
Donations	6778.85					6778.85
Ride Fees	74071.95	8905.13	7685.92	27572.95	2849.63	121085.58
						0.00
Meals and More Food	702.20					702.20
Interest Income						0.00
						0.00
TOTAL REVENUE	217585.23	8905.13	62314.75	82574.18	13537.61	384916.90
EXPENSE						
Accounting and Auditing	-					
Advertising	1,677.35	417.27	337.17	460.39		2892.18
Bad Debt	434.12					434.12
Bank Service Fees	581.86	326.63	286.61	300.62		1495.72
IT and Computer Maintenance	974.96	91.38				1066.34
Insurance	526.75					526.75
Meetings Expense	1,470.10	455.56	93.91	83.93		2103.50
Grants	4,800.00					4800.00
Miscellaneous	787.97					787.97
Office Supplies	2,231.64	1339.6	1147.33	998.68	126.73	5843.98
Postage and Courier	161.64	106.8	47.4	47.41		363.25
Rent	3,384.65	0		0		3384.65
Telephone	1,913.89	746.26	22.05	22.04	183.92	2888.16
Training	344.44					344.44
Driver Appreciation	2,466.63	2711.61	1702.74	2096.87	254.7	9232.55
Travel - Staff	5,329.02	1802.99	2322.58	2704.79		12159.38
Meals/meeting expenses	214.91	189.78	126.39	260.38		791.46
Wages - Permanent/Full Time	60,586.40	28088.12	28088.12	28088.12	2600	147450.76
Wages - Casual	20,364.22	7776			687.98	28828.20
Employee Benefits	7,862.48	2690.17	2666.67	2666.67		15885.99
Worker's Comp	2,347.94	337.47	135.88	135.86		2957.15
Meals and More Food	702.20					702.20
Insurance Reimbursement	672.11	552.65	1128.22	902.68	20	3275.66
Total Driver Expenses	99692.14	11148.13	12311.75	32574.18	4406.67	160132.87
						0.00
TOTAL EXPENSE	219527.42	58780.42	50416.82	71342.62	8280.00	408347.28
NET INCOME	-1942.19	-49875.29	11897.93	11231.56	5257.61	-23430.38

** \$20000 cab voucher grant and \$7500 Food bank grant are used as needed and balance carried to 2024

Proposed 2024 By-Law Amendments (Jun 3/2024)

Article 2.3 (c) Organizational Structure currently reads:

The Board shall delegate responsibilities to recruit, hire or contract Executive Managers or managers, Ride Coordinator(s) (Jun21) and others as deemed necessary to conduct the day-to-day affairs of the Corporation. Executive Managers will be responsible to their respective drive group Boards and will be supervised by the respective President. Supervision of Staff is delegated to Executive managers or managers as required but responsibility and conflict resolution ultimately rests with the Board of Delegated responsibilities may shift from one ride group to another ride group from time to time as the board sees fit.

PROPOSED AMENDMENT: Be it resolved that 2.3 now reads:

2.3 Organizational Structure:

c) The Board is responsible to recruit, hire, or contract an Executive Director or Managers, Ride Coordinator(s) (Jun 21) and others as deemed necessary to conduct the day to day affairs of the Corporation. Supervision of staff is delegated to the Executive Director or Managers as required but responsibility and conflict resolution ultimately rests with the Board of Urban/Rural Rides (Jul 21).

Article 5 - Advisory Committee - 5.2 currently reads:-

5.2 Composition

a) The board shall consist of: a minimum of five (5) and as many additional members as the Board deems necessary to represent the residents of Regional Service Commission – Region 7, as a whole.

b) Other areas we service in New Brunswick MAY be asked to represent their geographical areas of service in an Ex-Officio status. (amended Jun 2023)

Proposed Amendment: add sub-paragraphs c) and d). Be it resolved that 5.2, now reads, in addition to subparagraphs a) and b):

c) Regions outside of region7can have 1 representative from their respective regions, in an ex-officio position with no voting rights.

d) Representatives from outside region 7 will make up an Advisory Committee. The committee will elect 1 representative from the committee to attend regular Board meetings in an advisory capacity only.

Article 5.3 Terms of Office currently reads:

Executive Directors (President, Vice-President/President Elect, Immediate Past President, Secretary and Treasurer) hold office for a term of two (2) years and are elected by the Directors from among the current Directors. The Vice-President shall be nominated and elected at the AGM upon completion of the incumbent's term_(Jul '21). The Secretary and Treasurer may re-offer for another term upon completion of the nomination process held at the AGM. In the event of a vacancy, for any reason, the President may appoint a Director to act in an Executive Director's position.

Directors may resign their positions providing a written resignation notice is delivered to the Board. Any such written notice must be received no less than two weeks prior to the release of duty.

Directors hold office for a one (1) year term, and may re-offer for another term upon completion of the nomination process and during the election process held at the AGM.

The Treasurer shall be elected bi-annually in odd numbered years and the Secretary and Vice President/President Elect shall be elected bi-annually in even numbered years _(Jul '21, Jun '22)

PROPOSED AMENDMENT: Be it resolved that 5.3 now reads:

5.3 Terms of Office

Executive Directors (President, President Elect, Vice-President, Immediate Past President, Secretary and Treasurer) hold office for a term of two (2) years and are elected by the Directors from among the current Directors. The Vice-President shall be nominated and elected at the AGM upon completion of the incumbent's term_(Jul '21). The Secretary and Treasurer may re-offer for another term upon completion of the nomination process held at the AGM. In the event of a vacancy, for any reason, the President may appoint a Director to act in an Executive Director's position.

Directors may resign their positions providing a written resignation notice is delivered to the Board. Any such written notice must be received no less than two weeks prior to the release of duty.

Directors hold office for a one (1) year term, and may re-offer for another term upon completion of the nomination process and during the election process held at the AGM.

The Treasurer and the Vice President shall be elected bi-annually in odd numbered years and the Secretary shall be elected bi-annually in even numbered years _(Jul '21, Jun '22)

Article 5.4b) Vice President/President Elect - Currently reads:

- b) Vice President/President-Elect:** the position of Vice President/President-Elect shall: assume the duties of the President in his/her absence or inability to act. Upon completion of their term (2 years), they will then move up into the position of President for the following 2-year term.

Proposed Amendment: change wording of sub-paragraph b) and add sub-paragraph c) to read:

Be it resolved that Article 5.4 b) now reads:

b) President-Elect: the position of President-Elect shall: assume the duties of the President in his/her absence or inability to act. Upon completion of their term (2 years), they will then move up into the position of President for the following 2-year term.

c) Vice President: the position of the Vice President shall: assume the duties of the President-Elect in his/her absence or inability to act. Upon completion of their term (2 years), they will then move up into the position of President-Elect for the following 2-year term.

Article 5.6 (b) Role of the Board currently reads:

The board shall delegate to participating Ride Groups responsibilities to recruit, hire, or contract Executive Managers or managers, ride Coordinator(s) ^(Jun 21) and others as deemed necessary to conduct the day-to-day affairs of the Corporation. Supervision of staff is delegated to Executive Managers or managers as required but responsibility and conflict resolution ultimately rests with the Board of Urban/Rural Rides ^(Jul 21) Delegated responsibilities may shift from one ride group to another ride group from time to time as the board sees fit.

PROPOSED AMENDMENT: Be it resolved that 5.6(b) now reads:

5.6 b) The Board is responsible to recruit, hire, or contract an Executive Director or Managers, Ride Coordinator(s) ^(Jun 21) and others as deemed necessary to conduct the day to day affairs of the Corporation. Supervision of staff is delegated to the Executive Director or Managers as required but responsibility and conflict resolution ultimately rests with the Board of Urban/Rural Rides ^(Jul 21).

Article 5.6 (i) currently reads:

The Board shall actively assist the Executive Managers in promoting the organization and its services. All Board members shall promote ridership and volunteerism in Urban/Rural Rides ^(Jul '21) and shall support all majority decisions made by the Board.

PROPOSED AMENDMENT: Be it resolved that 5.6 (i) now reads;

The Board shall actively assist the Executive Director and Managers in promoting the organization and its services. All Board members shall promote ridership and volunteerism in Urban/Rural Rides ^(Jul '21) and shall support all majority decisions made by the Board.

Article 5.10 Resignation currently reads:

Resignations from office must be in writing and be forwarded to the Secretary or acting secretary. Upon receipt by the Secretary of the written resignation of the Director, the resignation will be effective on the date specified in the resignation, subject to the notification requirement of two (2) weeks. On the date specified in the resignation, the Director will return any and all property, documents, electronic devices and the like immediately to the Executive Manager, Manager or designate.

PROPOSED AMENDMENT: Be it resolved that 5.10 now reads:

Resignations from office must be in writing and be forwarded to the Secretary or acting secretary. Upon receipt by the Secretary of the written resignation of the Director, the resignation will be effective on the date specified in the resignation, subject to the notification requirement of two (2) weeks. On the date specified in the resignation, the Director will return any and all property, documents, electronic devices and the like immediately to the Executive Director, Manager or designate.